

Parking Regulations, Policies and Procedures

Scope	This Policy statement regarding parking is specific to the University of the Pacific Sacramento campus. All members and guests of the Pacific Sacramento Campus community must comply with this policy.
Policy	The University of the Pacific, Sacramento Campus, is committed to providing a positive, welcoming campus environment. This parking policy provides for all registered employees, students, and visitors parking on campus.
Applicability	The University's Parking Regulations, Policies and Procedures ("Policies") apply to all vehicles operated on University property. The University is not responsible for loss or damage incurred to vehicles or the contents in the vehicles using University facilities or operated on University property. The Department of Public Safety issues permits only to members of the University community, subject to the conditions that permit holders abide by the Policies and agree to pay the fees charged for parking permits and all costs or penalties associated with violations of the Regulations. Monies that are owed for Parking & Transportation must be paid before an application will be included in the allocation process.
Overview	The Policies define specific violations and explain the University's enforcement practices, including ticketing and imposition of fines, payment and appeal procedures and, where necessary, immobilization or external enforcement (i.e. towing).
Enforcement	Permit parking Policies are in effect until 5:00 p.m. daily ("A", handicap, and library spaces are enforced 24 hours, 365) throughout the calendar and academic year including any special event that may be taking place on University property or in University parking facilities. Public Safety reserves the right to ticket and tow any vehicle located on University property if that vehicle does not display a valid parking permit.
Driver Responsibility	It is the driver's responsibility to park in a marked parking space and to park the entire vehicle within the boundary lines. If a vehicle experiences mechanical failure, it is the owner's/driver's responsibility to have the vehicle removed as soon as possible, and to notify the Department of Public Safety.

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Types of Parking

Type	Information
Disabled	The University allocates spaces in parking areas in accessible locations for employees, students, and visitors with disabilities. A valid State of California Disabled Parking Placard (to the driver or immediate passenger) and a valid University parking permit are required.
Guests	Departments may request Guest parking passes from Campus Administration for special guests upon a space-available basis. If known in advance when guests will need parking, please contact Campus Administration. Guests are subject to all parking regulations; and it is the responsibility of the department or the individual who arranges for guest parking, to make the parking rules and regulations known.
Visitor	There are four, 90 minute, Visitor parking spots available in Lot 1, across 5 th Ave. from the Admin Building. Parking longer than 90 minutes will result in a citation. If a visit is longer than 90 minutes, the driver must obtain a temporary (daily) parking permit from the Business Office and park the vehicle in a B permit area.
Motorcycles	All motorcycles (and motor-driven cycles) parked on campus must be registered with the Department of Public Safety. All motorcycles must park in the designated motorcycle parking.
Bicycles	Bicycles that are maintained on campus are required to be registered with the Department of Public Safety. Designated parking for bicycles are found in the Quad near the Library, in front of the Lecture Hall, near classrooms CDE, and near the Recreation Center. Students who live on campus are encouraged to park their bicycles in bicycle parking area in the enclosed parking area of Black Acre Housing. Bicycles are not allowed to be secured to railings, posts, trees other stationary objects, or brought into the classroom.

Restrictions

Type	Details
Special Restriction Parking	The University reserves the right to restrict parking for special events, requisite maintenance, and other activities deemed appropriate by the University. When restrictions occur, the Department of Public Safety coordinates alternative parking arrangements for people holding valid permits.
Flyers	Please be advised that organizations in and around the campus community are not permitted to place advertisement flyers on vehicles in any of the parking areas.

Permits Fees

Permit Type	Information	Fee
“B” parking pass	All students, staff, and faculty	No fee for the 2018-19 school year
“A” parking pass (privileged parking)	Faculty (staff & students are not eligible to purchase)	No fee for the 2018-19 school year
Replacement	Permit holder has lost their permit.	\$15.00*
Temporary (daily)	Permit holder has forgotten their permit.	\$5.00*

*contact the **Business Office**.

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Other Campus Use Sacramento Campus “A” permit allows for parking in “A” and “B” stalls on the Stockton or Sacramento Campuses. Sacramento Campus “B” permit allows for parking only in “B” stalls on the Stockton or Sacramento Campuses.

Compliance Upon separation of employment, termination of affiliation with the University, or graduation from an academic program parking permits must be surrendered.

Parking Permits are **not** transferrable or shareable.

Violations Violations of the parking regulations are subject to be cited or towed at the owner's expense.

Violations that are subject to [C.V.C. 21113](#), [C.V.C. 22658](#), or [S.C.C. 10.44.010](#) are towed to the nearest garage. To recover a towed vehicle, contact the Sacramento Police Department at 916.264.5471.

Violations of the parking regulations include:

- Not displaying a currently issued parking permit for the current school year.
 - Not displaying the permit in the correct location on the vehicle.
 - Parking in “A” permit space without A permit.
 - Parking longer than 90 minutes in 90-minute Visitor Parking space.
 - Parking in restricted areas or obstructing traffic.
 - Parking in Fire Lane.
 - Parking outside of white lines/multiple spaces.
 - Expired registration.
 - Leaving non-operational vehicles on University of the Pacific property for 72 hours or longer.
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Citations Within 30 days of issuance, unpaid citations will be referred to a collection agency and the California Department of Motor Vehicles (CA DMV) for a hold to be placed on the registration.
