

ADD/DROP REQUEST FORM

(After deadlines for adding or dropping you must
petition the school that offers the course with this form)

University ID Number: _____ Phone Number: (_____) _____

Student Name: _____ Pacific E-mail: _____@u.pacific.edu
Last First Middle

College/School: _____ Major/Program: _____

Term/Year: Fall _____ Winter _____ Spring _____ Summer _____
Year Year Year Session & Year

I understand that this Add/Drop form is conditionally accepted by the University and that I am responsible for payment of applicable tuition and fees associated with the changes I am making.

Student (signature required): _____ Date: _____

COURSES TO BE ADDED:

Course Ref. # CRN	Subject	Course #	Sect. #	Course Title	Instructor's Name	Units	Grade Mode (P/F) or (G)

COURSES TO BE DELETED:

Course Ref. # CRN	Subject	Course #	Sect. #	Course Title	Instructor's Name	Units	Grade Mode (P/F) or (G)

Pass/Fail or Graded Option

This option is only for courses in which there is a grading option of P/F or Graded available. Register for the course via insidePacific and submit this form to the Office of the Registrar indicating P/F or Graded in the last column before the last day to add. No signatures are required for this change. Courses taken per your selection above may not subsequently be converted after the add/drop period.

► Asst. Dean of Student Affairs or Department Chair Signature: _____ Date: _____

REGISTRAR'S OFFICE USE ONLY	
Received Date _____	Financial Aid Office Notified _____
Processed by _____ Date _____	Business Office Notified _____