

Policy Statement Regarding Smoking in the Workplace Addendum

Date Revised: March 1, 2013
Date Reviewed: Updated: August 18, 2014
Date Issued:

Functional Responsibility The Human Resources Department at Pacific McGeorge School of Law is responsible for administering this Policy Addendum.

Scope This Policy Statement Regarding Smoking in the Workplace Addendum is specific to the Pacific McGeorge School of Law campus. All members of the Pacific McGeorge School of Law community must comply with this policy.

Purpose Pacific McGeorge School of Law is committed to providing a healthy campus environment.

Policy Addendum To ensure a healthy campus environment, and in consultation with the SBA, Pacific McGeorge School of Law is a non-smoking campus except in designated outdoor spaces. The desires of both smokers and non-smokers were considered while developing this policy and identifying appropriate smoking areas. While many campuses are becoming completely smoke-free, the law school has decided to designate six areas to accommodate students and staff who smoke.

- 1. Outdoor benches near classrooms A and B.** Ashtrays will be placed near two benches where smoking is allowed. We will cover at least one of the benches in case of rain. This area was selected because it is a central area on the quad and it is not within 20 feet of a building as required by the Pacific smoking policy. We want students from the library and classrooms G and H to use this area for smoking.
- 2. Benches on the left side of the entrance to the Lecture Hall as you face the building.** Ashtrays will be placed near these benches to indicate smoking is allowed. We selected this area as the LH hosts many large events; it is a quiet and pleasant place to sit; and it is 20 feet from the building.
- 3. Light pole area to the rear of classroom C.** This area is being used now as a smoking area and has an ashtray at the base of the light pole. The ashtray is 20 feet from the Victorian house and away from the back entrance to classrooms C, D, and E. We hope students will avoid smoking in front of these classrooms where many students walk to enter the building.

4. **Parking lot on the west side of the Muddox Building.** There is an ashtray being used now near the air conditioning unit secured inside the chain-link fence. We will keep the same area.
5. **Patio area inside the Silveracre housing complex.** There is an ashtray being used there now. We will move the smoking area to the round table in the middle of the large patio so it is 20 feet any doors and windows, yet will be easily accessible. There will be an umbrella over the table in case of rain.
6. **Outdoor area in the no-parking zone near the pool-side corner of Southacre.** We selected this area as convenient for smokers who reside in Southacre. We will place a table and umbrella in this area with an ashtray.

Smoking anywhere else on campus is prohibited. Please respect your fellow McGeorge community members and adhere to this policy. Anyone smoking in non-designated areas will be asked to relocate to a designated smoking area. Dispose of all smoking materials in proper receptacles.

An employee of the University who violates this Policy may be subject to discipline, including dismissal, and may also be subject to a fine imposed by the State of California.

A student who violates this Policy may be subject to discipline under the Code of Student Responsibility.

**Contact
Information**

- Laura Allen, Director of Human Resources, Pacific McGeorge School of Law, at 916.739.7028 or lallen9@pacific.edu
 - Elisa Levy, Assistant Dean, Administration and Resource Management, Pacific McGeorge School of Law, at 916-739-7343 or elevy@pacific.edu
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